

# Certified Functional Capacity Evaluator (CFCE) CRITERIA

(Complete to add CFCE credentials to your name!)

Following the completion of our FCE + RTW + WH/WC Training and/or Functional Capacity Evaluation Training, you will receive a certificate outlining your contact hours and deeming you a trained functional capacity evaluator who specializes in the treatment of injured workers. Upon completing either course or an approved non-OccuPro training program, you may add CFCE credentials to your name by applying to become a Certified Functional Capacity Evaluator (CFCE).

To apply, visit [www.occupro.net/certification](http://www.occupro.net/certification) to start the Application Package.

## Application Package

The Application Package consists of the following materials:

1. Certification Application Form - 1
2. Professional Experiences Form - 1
3. Statement of Professional Ethics and Practice Form - 1
4. Professional Reference Form - 3
5. Report Submission Form - 1



## Certification Criteria

You must perform 10 FCEs and complete our Application Packet. You can then choose to be peer reviewed (OccuPro will choose 4 of the 10 FCEs to be reviewed by a committee of 3 CFCE Evaluators) or take our 2-day Advanced FCE Training. This can be done Live In Person, Live Webcast, or On Demand.

The following criteria need to be met with a total score of 80% for certification if participating in the peer reviewed process:

1. Provider tests all of the appropriate tests for a Job Specific FCE or a Baseline FCE.
2. Reports are concise, complete, appropriately modified for grammatical correctness/sentence structure/spelling.
3. Appropriate job simulation tasks are tested and testes are appropriately modified to insure a high standard of test validity, properly documented, and from documentation the tests could be duplicated.
4. Musculoskeletal testing is performed, is complete, and documentation is reflective of client's functional abilities.
5. Recommendations and/or rehabilitation recommendations are listed and appropriate.
6. Proper documentation is noted in regards to Consistency of Effort and Reliability of Pain.
7. The appropriate physical demand level is noted based on the definitions outlined by the Dictionary of Occupational Titles for the client and the job.
8. The overall purpose of the FCE is documented.
9. Specialized pain and disability questionnaires are performed when necessary (i.e. Ransford, McGill and Oswestry).
10. Proper documentation is noted throughout testing in regards to abilities, a kinesiophysical approach, pain levels, pain behaviors, limiting factors, and biomechanical changes.

## Certification Eligibility and Process

To be eligible for certification as a Certified Functional Capacity Evaluator (CFCE) you must:

1. Be a fully qualified allied health professional who has completed the level of Bachelor of Science degree within an allied health profession.
  - a. Course work to be considered an allied health professional to include anatomy, physiology, and kinesiology.
2. Complete the OccuPro FCE + RTW + WH/WC Training, the OccuPro Functional Capacity Evaluation Training, or other approved non-OccuPro training programs.
3. Perform 10 functional capacity evaluations.
4. Submit to the certification committee a list of 10 FCEs completed.
5. You can choose to be peer reviewed (The committee will pick 4 of the 10 FCEs for peer reviewed critique by 3 CFCEs) or take OccuPro's Advanced Functional Capacity Evaluation Training – the committee will not review 4 FCEs.
6. If choosing the peer review process, to successfully pass the peer review critique, the 4 FCEs shall be based on criteria outlined on front page and score an 80% or higher.
7. Submit a completed Application Package within 4 years of completion of OccuPro's training programs or other approved non-OccuPro training programs.
8. Submit a non-refundable processing fee:
  - a. US \$350.00 if you participated in an OccuPro training program and choose the peer review process.
  - b. US \$150.00 if you choose to participate in the Advanced FCE Training Course (OccuPro trained only).
  - c. US \$550.00 if you participated in a non-OccuPro training program (Peer reviewed process required).

## Re-Certification

You are required to renew your certification every 4 years. To be eligible for re-certification you must:

1. Submit documentation of 16 hours of continuing education within the field of industrial rehab with 8 of those hours focusing on FCEs

**OR**

Take or retake OccuPro's FCE + RTW + WH/WC Training (50% off), Functional Capacity Evaluation Training (50% off), or Advanced Functional Capacity Evaluation Training (50% off).

**AND**

2. Submit for critique 2 functional capacity evaluations to OccuPro which were performed since your last certification.
3. Submit a non-refundable fee of US \$350.00.