



Certified Functional Capacity Evaluator (CFCE)

Following the completion of our FCE + RTW + WH/WC Certification Course and/or Functional Capacity Evaluation Certification Course, you will receive a certificate outlining your contact hours and deeming you a trained functional capacity evaluator who specializes in the treatment of injured workers. Upon completing either course or an approved non-OccuPro training program, you may add CFCE credentials to your name by applying to become a **Certified Functional Capacity Evaluator (CFCE)**.

This certification is provided to medical professionals who pass recognized standards within the field of FCEs. You may apply to become a CFCE by performing 10 FCEs and completing our Application Package. You will then choose to be peer reviewed or take our Advanced Functional Capacity Evaluation Training Course.

The Application Package

The Application Package consists of the following materials and should be submitted to OccuPro. Contact OccuPro to receive the Application Package.

1. Certification Application Form - 1
2. Professional Experience Form - 1
3. Statement of Professional Ethics and Practice Form - 1
4. Professional References Form - 3
5. Report Submission Form - 1
6. Application Checklist - 1

Certification Criteria

You must perform 10 FCEs and complete our Application Packet. You can then choose to be peer reviewed – OccuPro will choose 4 of the 10 FCEs to be reviewed by a committee of 3 CFCE Evaluators or take our 2-day Advanced FCE Course Live In Person, Live Webcast, or On Demand.

The following 10 criteria need to be met with a total score of 80% for certification if participating in the peer reviewed process:

1. Provider tests all of the appropriate tests for a Job Specific FCE or a Baseline FCE.
2. Reports are concise, complete, appropriately modified for grammatical correctness/sentence structure/spelling.
3. Appropriate job simulation tasks are tested and testes are appropriately modified to insure a high standard of test validity, properly documented, and from documentation the tests could be duplicated.
4. Musculoskeletal testing is performed, is complete, and documentation is reflective of client's functional abilities.
5. Recommendations and/or rehabilitation recommendations are listed and appropriate.
6. Proper documentation is noted in regards to Consistency of Effort and Reliability of Pain.
7. The appropriate physical demand level is noted based on the definitions outlined by the Dictionary of Occupational Titles for the client and the job.
8. The overall purpose of the FCE is documented.
9. Specialized pain and disability questionnaires are performed when necessary (i.e. Ransford, McGill and Oswestry).
10. Proper documentation is noted throughout testing in regards to abilities, a kinesiophysical approach, pain levels, pain behaviors, limiting factors, and biomechanical changes.

Certification Eligibility and Process

To be eligible for certification as a Certified Functional Capacity Evaluator (CFCE) you must:

1. Be a fully qualified allied health professional who has completed the level of Bachelor of Science degree within an allied health profession.
 - a. Course work to be considered an allied health professional to include anatomy, physiology, and kinesiology.
2. Complete the OccuPro FCE + RTW + WH/WC Certification Course, the OccuPro Functional Capacity Evaluation Certification Course, or other approved non-OccuPro training programs.
3. Perform 10 functional capacity evaluations.
4. Submit to the certification committee a list of 10 FCEs completed.
5. You can choose to be peer reviewed – The committee will pick 4 of the 10 FCEs for peer reviewed critique by 3 CFCEs or you can take our Advanced Functional Capacity Evaluation Training Course – the committee will not review 4 FCEs.
6. If choosing the peer review process, to successfully pass the peer review critique, the 4 FCEs shall be based on criteria outlined on front page and score an 80% or higher.
7. Submit a completed Application Package within 4 years of completion of OccuPro's training programs or other approved non-OccuPro training programs.
8. Submit a non-refundable processing fee:
 - a. US \$350.00 with completed Application Packet if you had participated in an OccuPro training program and choose the peer review process.
 - b. US \$150.00 with completed Application Packet if you choose to participate in the Advanced Functional Capacity Evaluation Training Course.
 - c. US \$550.00 if you had participated in a non-OccuPro training program (Peer reviewed process only).

Re-Certification

You are required to renew your certification every 4 years. To be eligible for re-certification you must:

1. Submit documentation of 16 hours of continuing education within the field of industrial rehabilitation and workers' comp with 8 of those hours focusing on FCEs.

OR

2. Take or retake the OccuPro FCE + RTW + WH/WC Certification Course (50% off), the OccuPro Functional Capacity Evaluation Certification Course (50% off), or the OccuPro Advanced Functional Capacity Evaluation Course (50% off).

AND

3. Submit for critique 2 functional capacity evaluations to OccuPro which were performed since your last certification.
4. Submit a non-refundable fee of US \$350.00.